



ADRIAN COLLEGE

# MICHIGAN UNIFORM UNDERGRADUATE GUEST APPLICATION

(Please follow the instructions on the reverse side of this page)

## PART I (To be completed by applicant)

1. Name: \_\_\_\_\_ 2. Social Security No.: \_\_\_\_\_  
Last First Middle

3. Sex\*: M / F 4. Birth Date\*: \_\_\_\_\_ 5. Citizenship (Country): \_\_\_\_\_ (Visa Type) \_\_\_\_\_

6. Racial/Ethnic Background\* - please circle only ONE category which best describes you:

6a. \_\_\_ White/Non-Hispanic \_\_\_ Black/Non-Hispanic \_\_\_ Hispanic \_\_\_ American Indian or Aleut (AIEA) \_\_\_ Asian or Pacific Islander (API)

6b. Are you MULTIRACIAL? Yes No

If you answer "Yes," please mark all of the races below that apply to you based on the list from Item 6a.

\_\_\_ White/Non-Hispanic \_\_\_ Black/Non-Hispanic \_\_\_ Hispanic \_\_\_ American Indian or Aleut (AIEA) \_\_\_ Asian or Pacific Islander (API)

NOTE: For purposes of this question, you are Multiracial if you have parents from more than one of the broad race categories listed in Item 6a OR if at least one of your parents if Multiracial.

7. Current Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
No., Street, City, State, Zip

8. Home Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
No., Street, City, State, Zip

9. High School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
Name, City, State

10. State of Legal Residence: \_\_\_\_\_ County of Legal Residence: \_\_\_\_\_

The above has been my legal residence since: \_\_\_\_\_

11. Guest Application To: \_\_\_\_\_  
College or University and City

12. Guest Term Dates: \_\_\_\_\_ to \_\_\_\_\_

13. Have you previously applied for admission to this institution? Yes No

14. Have you previously attended classes at this institution? Yes No  
If "Yes," please indicate dates: \_\_\_\_\_ to \_\_\_\_\_

15. Classes Planned to Take: \_\_\_\_\_  
Course Number(s), Title(s)

*I certify that the above statements are true. I agree to abide by the regulations of the institutions named above while I am enrolled. I authorize the release of any records from my home institution, which the guest institution may require.*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Optional and for Identification Purposes Only.

## PART II (To be completed by an official at the institution in which the students is currently enrolled)

1. Institution currently or last enrolled: \_\_\_\_\_  
College or University and City (Home Institution)

2. Enrollment Status: Currently Enrolled? Yes No Last Date of Attendance: \_\_\_\_\_

3. Standing: "C" Average or Better? Yes No Eligible to Return? Yes No

*I certify that the statements in PART II are true.*

Signature Title Date Phone No. Seal

**NOT OFFICIAL WITHOUT COLLEGE/UNIVERSITY SEAL**

## **MICHIGAN UNIFORM UNDERGRADUATE GUEST APPLICATION INSTRUCTIONS**

This Form will serve as your application for admission as a guest student at a Michigan college or university. All prospective students should check with the Guest Institution to determine if additional requirements are required for admission or enrollment. This form does not ensure transferability of courses taken at the Guest Institution to the Home Institution.

Fill out PART I of the application. Then take it to the Registrar (or officer at your school who processes Guest Applications) where PART II will be completed and signed. The completed Guest Application will then be sent from the Home Institution to the school to which you are applying.

Guest Students.....

1. are subject to all the admission and registration regulations of the Guest Institution.
2. do not have permission to register as a degree candidate at the Guest Institution.
3. are responsible to determine that the Home Institution will accept credit earned as a guest student.
4. must understand that falsification of any part of the Guest Application may result in cancellation of admission and/or registration at the Guest Institution.
5. must arrange to have a transcript of any guest credit earned as a guest student sent from the Guest Institution back to the Home Institution.
6. wishing to apply for financial aid should verify their eligibility with the Guest Institution.

(Revised 03/00)

## **INSTRUCTIONS TO ADRIAN COLLEGE STUDENTS**

1. Courses which have been taken at Adrian College CANNOT be repeated at another institution for transfer credit.
2. Only courses in which the grades earned are "C" (2.00) or higher will be accepted.
3. Grades earned as a Guest Student DO NOT count in your Adrian College grade point average and will not be recorded on your transcript.
4. Courses will be accepted only on a "credit for credit" basis. Credits from an institution on the QUARTER system transfer as follows: three (3) QUARTER hours are equivalent to TWO (2) semester hours. A four (4) QUARTER hour courses will transfer as TWO AND TWO-THIRDS (2-2/3) semester hours and can satisfy a three (3) hour requirement. Only whole numbers of credit (no fractions) are recorded as transfer credit to count towards graduation (i.e. 2 instead of 2-2/3). Two courses of four (4) QUARTER hours will transfer as a total of 5 (five) semester hours towards graduation. Graduation requires a minimum of 124 semester hours of credit.
5. You must request an official transcript be sent from the Registrar's Office at the institution attended directly to the Adrian College Registrar's Office.
6. Students enrolled at another institution, or concurrently enrolled at Adrian College and another institution, may not enroll for more than the permissible class load at Adrian College (19 hours in fall or spring; 4 hours in May term; 8 hours in summer term). See the Adrian College Catalog "Class Load.